

Place Overview Committee	<u>Item</u>	
12 July 2018	9	
10am		
	Public	

Overview and Scrutiny Work Programme 2018 - 2019

Responsible officer

Tom Dodds, Statutory Scrutiny Officer tom.dodds@shropshire.gov.uk 01743 258518

1.0 Summary

- 1.1 This paper presents Overview and Scrutiny's proposed work programme for the year ahead. The committees have based their programmes on topics from Shropshire Council's Strategic Action Plan. Committees will also
 - scrutinise thematic priorities
 - · respond to emerging issues and
 - follow up on previous work.
- 1.2 The paper also identifies topics relevant to more than one committee, and makes suggestions for committees to work together to consider these issues.

2.0 Recommendations

- 2.1 Overview and scrutiny members to:
 - confirm the proposed work programme attached as Appendix 1
 - suggest changes to the work programme
 - recommend other topics to consider
 - agree lead committees for topics relevant to more than one committee and
 - approve proposed joint working.

3.0 Background

3.1 Each year, Shropshire Council's overview and scrutiny committees jointly review, co-ordinate and update their work programmes for the year ahead. This review allows overview and scrutiny to ensure that its work programme takes into account Shropshire Council's strategic priorities, and effective arrangements are in place to look at topics that are relevant to more than one committee.

- 3.2 At a work programme planning session, overview and scrutiny committee members, portfolio holders, elected members and officers used the strategic action plan to identify a shortlist of strategic priorities for each committee to incorporate into their work programme for the year ahead.
- 3.3 Following this session, members of the Performance Management Scrutiny Committee met with officers to identify lead committees for each identified strategic priority. Members also agreed lead committees for strategic priorities that related to more than one committee. These strategic priorities will form the basis of each committee's work.
- 3.4 In addition to priorities identified in the strategic action plan, overview and scrutiny committees also include thematic priorities into their work programme. Committees will also need the flexibility to respond to emerging issues. Accordingly this work programme will continue to have topics added to it.

4.0 Cross-cutting issues

4.1 Although no topic in the work programme exists in isolation, most topics can be considered discretely by a committee during their scheduled meetings. However there are several broad areas of the council's work that pertain to several committees equally. Overview and scrutiny committees will need to ensure that they cover these topics comprehensively without duplicating work. Work programme planning has identified the following cross-cutting topics.

4.2 Social prescribing/community resilience

Social prescribing is a means of enabling GPs, nurses and other primary care professionals to refer people to a range of local, non-clinical services. Schemes can involve a variety of activities which are typically provided by voluntary and community sector organisations, such as volunteering, arts activities, group learning, gardening, befriending, cookery, healthy eating advice and sports.

Both the Communities Overview Committee and Health and Social Care Overview Committee have an interest in this topic. It is proposed however that the Communities Overview Committee will consider this matter in its entirety during its scheduled committee meetings.

The Health and Social Care Overview Committee will focus its work on scrutinising other adult social care matters, such as delayed transfers of care, the Improved Better Care Fund, and falls prevention.

4.3 Place shaping

Place shaping concerns how the council plans, delivers and supports growth and development in housing, the economy and local communities. The strategic action

plan lists six topics, which together form the council's place-shaping priorities:

- Diversification of the economy
- Sustainable growth of Shrewsbury and the market towns
- Investment plans to enable sustainable growth
- Maintaining a clean and attractive environment
- Balancing Housing and economic growth
- Households and accessible green space

Although the People Overview Committee has the remit to consider housing matters, much of the work to plan and deliver housing concerns planning, local authority investment, economic growth and the delivery of infrastructure such as roads. It is therefore proposed that the bulk of the scrutiny of place-shaping will be carried out by the Place Overview Committee.

To support the Place Overview Committee in its work, the People Overview Committee will consider supported housing matters. The Communities Overview Committee will look at households and accessible green space as part of its remit to scrutinise matters concerning community resilience.

5.0 Task and finish groups

5.1 Overview and scrutiny often looks at topics in depth, such as its proposed review of community transport in Shropshire. It also looks at topics that do not relate to one particular committee, such as its recent review of Shropshire Council's support for refuges for domestic abuse. In order to carry out this work effectively, overview and scrutiny committees set up task and finish groups. These groups consist of members drawn from overview and scrutiny committees, which meet outside of the usual scheduled committee meetings. These groups then report their findings and recommendations to overview and scrutiny committees for approval. The current list of ongoing task and finish group meetings is included in this report as **Appendix 2**.

6.0 Next steps

6.1 Overview and scrutiny will update this report on an ongoing basis and present it to each overview and scrutiny committee, to allow members the opportunity to contribute to its development.

Appendix 1 Overview and Scrutiny work programme 2018 to 2019

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Report of Welfare Reform Task and Finish Group	Consider the report and recommendations of the Welfare Reform Task and Finish Group.	task and finish group report	task and finish group chair	Ensure effective arrangements to support people in receipt of welfare support and preventative services.	11 July 2018
Report of Road Works and Street Works Task and Finish Group	Consider the report and recommendations of the Road Works and Street Works Task and Finish Group.	task and finish group report	task and finish group chair	Ensure the council effectively manages streetworks and roadworks in Shropshire, as well as major roadworks projects in Shrewsbury.	11 July 2018
Q4 2017/18 Performance Report	 Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	11 July 2018

Topic	Intended outcomes or objectives	What output is	Who needs to	Expected impact or added	Work
		required?	be heard from?	value	date
Road traffic collisions - killed and seriously injured	 Identify changes in the rates of people killed and seriously injured in road collisions. Understand the causes of collisions. Scrutinise proposals to reduce injuries and fatalities. 	road collision statistics	Head of Commissioning	Shropshire Council and its partners work effectively to identify and mitigate the causes of road collisions that cause injuries and fatalities.	11 July 2018
Corporate Peer Challenge Report and Action Plan.	 Identify the priorities for action emerging from the recent corporate peer challenge. Scrutinise the council's progress in implementing the report action plan. 	corporate peer challenge report and action plan and progress report	Chief Executive	Shropshire Council is making good progress in implementing the peer challenge action plan.	12 Sep 2018
Report of the Budget and Investment and Income Task and Finish Group	 Consider the budget proposals and identify the priority areas for further consideration Identify any likely impacts of the budget proposals and explore how these will be managed with the relevant officers and Portfolio Holders. Scrutinise investment and income proposals 	task and finish group report	Group Chair Head of Finance, Governance & Assurance	Proposals for investment and income generation are sound.	12 Sep 2018

Topic	In	ntended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q1 2018/19 Performance Report	•	Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	12 Sep 2018
Complaints, Compliments and Comments	•	Understand the nature of complaints, compliments and comments that the council receives. Scrutinise how the council uses these to improve its services.	Analysis of complaints, compliments and comments received	Information, Intelligence and Insight Manager	Ensure that the council responds appropriately to complaints, compliments and comments, and uses them effectively to improve services.	12 Sep 2018
Corporate Peer Challenge Report and Action Plan – exception report	•	Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement.	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	14 Nov 2018

Topic	Ir	ntended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q2 2018/19 Performance Report	•	Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	14 Nov 2018
Corporate Peer Challenge Report and Action Plan – exception report	•	Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement.	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	6 Mar 2019
Q3 2018/19 Performance Report	•	Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee.	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	6 Mar 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Flood risk management	 Consider the council's role in flood risk management. Understand how the council mitigates flood risk and responds to flooding. Learn the risks to transport and the economy resulting from flooding. Scrutinise the role of flood risk management in place shaping and planning. 	topic briefing note committee overview report presentation to committee	Environmental Maintenance	Scrutiny of flood risk management to ensure effective arrangements.	16 Jul 2018
Community Transport	Create a task and finish group that considers options for the development of community transport in Shropshire.	terms of reference report	Overview and Scrutiny	Development of community transport that meets the needs of people in Shropshire.	16 Jul 2018
Local committees	Create a task and finish group to explore proposals to realign Local Joint Committees and to identify new responsibilities for these committees	terms of reference report	Overview and Scrutiny Community Enablement Team	To help ensure Shropshire Council has appropriate and meaningful local governance.	16 Jul 2018

Communities Overview Committee

Topic	Ir	tended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Community Hubs	•	Consider the development of plans for the creation of five community hubs. Ensure that the proposals will meet any needs resulting from social prescribing.	topic briefing note committee overview report presentation to committee	TBA	Ensure that community hubs effectively meet the needs of Shropshire people.	10 Sep 2018
Prevention commissioning	•	Understand the purpose of prevention commissioning and its role in supporting social prescribing. Scrutinise the aims of commissioning. Understand how commissioning will measure its success, and how it adapt according to outcomes.	committee overview report presentation to committee	Neil Evans	Effective spending on preventative services, to improve mental and physical health outcomes and reduce dependency on health and social care services.	10 Sep 2018
Social Prescribing	•	Examine the findings of the social prescribing pilot. Scrutinise the rollout of social prescribing to other areas of Shropshire.				26 Nov 2018

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is	Who needs to	Expected impact or added	Work
Islamic burials	Understand the demand for Islamic burials in Shropshire, the council's obligations to provide Islamic burial space, and it proposals for future provision.	required? committee overview report presentation to committee	be heard from? TBA	Shropshire Council provides appropriate space for Islamic burials.	26 Nov 2018
Emergency Planning	Scrutinise Shropshire Council's arrangements for emergency planning.	committee overview report presentation to committee	Emergency Planning Manager	Ensure that Shropshire Council: • identifies the right priorities for its emergency planning • has in place suitable mitigation and • carries out appropriate training and awareness raising.	28 Jan 2019
Community Safety Strategy	 Understand the updated community safety strategy Scrutinise the research underpinning any changes to the strategy. 	committee overview report presentation to committee	Community Safety Manager	Assurance that the Community Safety Strategy identifies the right priorities for its work.	28 Jan 2019

Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is	Who needs to	Expected impact or	Work date
		required?	be heard from?	added value	
Mental health	Consider the findings from the Mental	Briefing	Public Health	To support development of	16 Jul
needs	Health Needs Assessment.	workshop	Consultant,	the Shropshire Mental	2018
assessment	Question and provide further insight		Shropshire	Health Strategy.	
	surrounding these findings.	overview report	Council		
	Consider cross sector issues.				
		presentation			
Phlebotomy	Scrutinise proposals for the relocation	committee	Chief Executive,	To ensure services are	16 Jul
services in	of Phlebotomy services in Shrewsbury.	overview report	Shrewsbury and	accessible to the people	2018
Shrewsbury			Telford Hospital	that need them.	
			NHS Trust		
Delayed	Revisit progress with reducing delayed	committee	Chief Executive,		24 Sep
transfers of	transfers of care.	overview report	Shrewsbury and		2018
care	Understand the impact of projects.		Telford Hospital		
	Understand the impact of winter	presentation to	NHS Trust		
	pressures on delays.	committee			
	To scrutinise readmission rates.				
Falls		committee	Director, Adult		24 Sep
reductions		overview report	Services		2018
and Heat					
Savers		presentation to			
		committee			

Ambulance services		Map of public defibrillators in Shropshire	Chief Executive, Shrewsbury and Telford Hospital NHS Trust		19 Nov 2018
Better Care and Improved Better Care funds	 To consider the Improved Better Care Fund and its implications for Shropshire people. To understand the outcomes of the fund and whether these have been achieved. 	committee overview report presentation to committee	Director, Adult Services		19 Nov 2018
Care Closer to Home		committee overview report presentation to committee	Director, Adult Services		21 Jan 2019
Future Fit consultation findings	 To consider the findings of consultations on Future Fit reconfiguration of NHS services in Shropshire, including Telford and Wrekin. To scrutinise the response to consultation findings. 	Consultation findings committee overview report presentation to committee	Chief Executive, Shrewsbury and Telford Hospital NHS Trust	Assurance that the consultation has been carried out thoroughly, and its findings acted upon appropriately.	21 Jan 2019

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Supported Housing for Young People	 To understand the legal and policy framework for providing supported housing for young people. To scrutinise arrangements to provide supported housing for young people. 	overview reports presentation	Housing Services Children's Services	Providing assurance that Shropshire Council has effective arrangements in place.	18 Jul 2018
Findings of the Placements for Looked After Children Task and Finish Group	 To understand the situation in relation to residential placements for looked after children. To consider the sufficiency of residential placements. To identify whether there is opportunity for the council to invest to save. 	Draft final Task and Finish Group report	Task and Finish Group Chair Head of Safeguarding, Children's Services	Contribute to service development that will lead to better outcomes for looked after children with complex needs.	18 Jul 2018
Youth Offending Service	 To scrutinise the findings of the pilot Full Joint Inspection of the Youth Offending Service. To understand the causes of youth offending in Shropshire. 	Final inspection report	Youth Offending Service	Recommendations to support the development of the service.	19 Sep 2018

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Corporate parenting	 To scrutinise arrangements to support elected members and officers in their corporate parenting role. To make recommendations to strengthen corporate parenting arrangements. 	overview report presentation	Head of Early Help Partnerships and Commissioning, Children's Services	Recommendations to support the development of the service.	19 Sep 2018
Education attainment	 To scrutinise education attainment in Shropshire over recent years To identify any specific patterns or changes which need to be looked at in detail. 	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve education attainment.	21 Nov 2018
Shropshire Safeguarding Children Board Annual Report	 To provide an overview of the Safeguarding Children Board's work during the previous year. To scrutinise changes to governance arrangements for the Safeguarding Children Board and Safeguarding Adults Board. 	Shropshire Safeguarding Children Board Annual Report	Independent Chair, Safeguarding Children Board	Contribute to developing governance arrangements for safeguarding in Shropshire.	21 Nov 2018

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Progress and impact of the delivery of the Ofsted Action Plan	Scrutinise progress with the implementation of the Ofsted Action Plan and the benefits realised for children, young people and families in Shropshire.	overview report	Director, Children's Services	Provide assurance that the council is making good progress in implementing its action plan, delivering the required improvements.	30 Jan 2019
Employment and progression opportunities	Consider current arrangements for people to enter into work and progression including apprenticeships and skills training. To include:	overview report presentations	TBA		30 Jan 2019
	 apprenticeships and skills training young people's aspiration and progression, and how to retain young people in the county older people in the workforce, including re-skilling and retired workers (post 50 workforce) mentoring, coaching 				

Topic	Intended outcomes or objectives	What output is	Who needs to	Expected impact or	Work date
		required?	be heard from?	added value	
Opportunities	Scrutiny of the implementation of the	Updated Looked	Director,	Assurance that Shropshire	27 Mar
for Looked	Looked After Children Plan and the	After Children	Children's	Council is delivering better	2019
After Children	delivery of improved outcomes.	Plan	Services	outcomes for looked after	
and care	Examine the availability and uptake of			children and care leavers.	
leavers to	apprenticeships and employment, and	overview report			
achieve their	housing support, and consider the				
potential	benefits and impact.	presentation			

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
20's Plenty	To receive an update on Shropshire Council's implementation of its 20 mph technical guidance note	Update report	Highways,Transport and Environment Commissioning Manager	Ensure that Shropshire Council implements 20mph limits that are appropriate for the area.	12 Jul 2018
Place Shaping – Sustainable growth of Shrewsbury and the Market Towns	Progress with the Shrewsbury Big Town Plan and the development and delivery of growth strategies for the key market towns (Ludlow, Market Drayton, Oswestry, Bridgnorth and Whitchurch).	Update report	Head of Economic Growth		12 Jul 2018
Highways winter maintenance plan	 Understand the lesson learned from the previous winter maintenance plan Scrutinise planning for the winter period 2018-2019. 	overview report presentation	Highways,Transport and Environment Commissioning Manager	Contribute to development of a winter maintenance plan that ensure safe highways and protects vulnerable people.	12 Jul 2018
Highways maintenance	Scrutinise how Shropshire Council responds to maintenance requests, and any consequent complaints and compliments.	overview report presentation	Highways,Transport and Environment Commissioning Manager	Better service for customers and a more efficient response to highways faults	12 Jul 2018

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – balancing housing and economic growth	Consider how housing development and economic growth activity are considered together	Report to include: Place Plans and Neighbourhood Plans Community led planning Green belt review Type and availability of housing across the county.	Head of Economic Growth	Ensure that the right homes are built in the right places for the workforce for current and future employers.	6 Sep 2018
Local Plan	Consider the revised Local Plan, before submission to the Secretary of State.	report to include overview of Local Plan and key changes to existing plan	Head of Economic Growth	Assurance that the Local Plan support housing, transport and economic growth priorities.	8 Nov 2018

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – households and accessible green space	Understand the value of accessible natural green space, how access could be maximised, and look at current patterns of availability.	overview report presentation map of current and proposed accessible green space in towns and villages	Highways,Transport and Environment Commissioning Manager	Development of open spaces that improve the liveability of towns and villages Ensure that open spaces maximise the opportunity for people to improve their health and wellbeing.	8 Nov 2018
Place shaping – maintaining a clean and attractive space	Consider the development of the new Local Transport Plan and how it relates to the delivery of the Council's priorities.	overview report presentation	Head of Commissioning	Contribute to development of Local Transport Plan. Provide assurance that the plan contributes to housing and economic growth plans	31 Jan 2019

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Place shaping – maintaining a clean and attractive space	Progress with waste management, recycling and renewable energy, including the impact and benefits arising from the Energy Recovery Facility and other developments to help manage waste, reduce landfill and increase production and use of renewable energy.	overview report presentation site visit	Head of Economic Growth	Ensure that waste management plans continue to reduce landfill and improve the built environment.	31 Jan 2019
Place shaping – diversification of the local economy	 Scrutinise progress with the delivery of the Council's Economic Growth Strategy, with particular focus on keys sectors, higher added value businesses, numbers of new jobs created, and new companies to Shropshire in the key target sectors. Consider progress in securing investment in the digital and health care sector. 	overview report presentation	Head of Economic Growth	Ensure that housing, transport and built environment strategies effectively support economic growth. Provide assurance that the Economic Growth Strategy is delivering economic benefits.	28 March 2019

Appendix 2
Current and proposed task and finish groups

Title	Objectives	Reporting date
Welfare reform	 To ensure that the council's own systems and processes are optimised so it provides the best advice and temporary support to people who need it. To understand how the council works with its partners to agree a common strategy to support people in greatest need. To ensure that council resources are deployed wherever possible to support people into education, employment and training. 	11 July 2018
Roadworks and street works	To scrutinise how Shropshire Council: has carried out recent major roads work and street works in Shrewsbury plans work to deliver SITP and other major road works to minimise disruption publicises planned road works to residents and businesses co-ordinates scheduled street works with utility companies and private developers and mitigates against and compensates for disruption to local businesses.	12 September 2018
Placements for looked after children	 Understand the profile of looked after children in Shropshire, and gain insight into the needs of the most complex children that we look after. Learn about the private residential care market, and challenges the council faces when purchasing private residential care. Understand the proposed model of residential care for Shropshire Council's most complex looked-after children. Scrutinise these proposals to ensure that they are right solution for our looked after children. 	11 July 2018

Title	Objectives	Reporting date
Community Transport	TBA	TBA
Local Joint Committees	 To review the current design and delivery of the LJCs and use the evidence gathered to make a recommendation on whether they should continue or not. If the recommendation is to continue, make further recommendations on the future design and delivery of the LJCs If the recommendation is to cease, to design the withdrawal of the LJCs without undue impact on Shropshire Council members, town and parish councils, co-opted members or local residents. To recommend how Shropshire Council should be working with partners, specifically town and parish councils to enable shared engagement, communications, accountability and governance within communities. 	13 June 2018

Title	Objectives	Reporting date
Financial Strategy and Innovation and Income Generation	 To understand the process and activity stages required to develop the Financial Strategy 2018/19 to 2020/21. To understand the factors contributing to the funding gaps including the additional pressures identified through the growth modelling exercise. To consider and scrutinise the proposals and emerging plans aligned to the four pillars of the approach that are being developed. To consider the direct and indirect impacts of proposals on service delivery across the Council. To be able to complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of the alternative proposals. To provide a mechanism to engage with communities, partners and providers. To understand any possible risks and impacts on the Council's finances and the ability to deliver a balanced budget in future years. Make evidence based recommendations and alternative proposals for future budget setting. 	TBA